



सी एस आई आर - केन्द्रीय खनन एवं ईंधन अनुसंधान संस्थान

(CSIR-Central Institute of Mining and Fuel Research)

बरवा रोड/ Barwa Road, धनबाद/ Dhanbad - 826001 (झारखंड/ Jharkhand), भारत/ India



Request for Quotation (RFQ)

Enquiry No. - CIMFR/PUR-1B(08)2025

Date: 29.01.2026

Sub: Seeking quotation for procurement of Curtains, Drapery Rod, Knob, Etc.

To,

In this connection, you are requested to go through the terms and conditions carefully and send your Quotation in hard copy only along with the Price Bid in sealed cover envelop. Quotation should reach Purchase Division, CSIR-CIMFR on or before 10.02.2026, 05:00 PM.

Quotation Opening Date: Received Quotations will be opened on 11.02.2026 at 03:00 PM. Bidders who wish to attend the Quotation Opening Meeting, may join at CSIR-CIMFR, Purchase Section at the scheduled date and time of quotation opening.

Bidders are advised to write following details on the top of the envelop “**Kind Attention - Stores & Purchase Officer, Quotation against Enquiry No.: CIMFR/PUR-1B(08)2025 dated 29.01.2026 for Procurement of Curtains, Drapery Rod, Knob, Etc)**”.

S. No.	Item	Qty.
1.	Drapery Rod	90 Feet
2.	Knob	15 Pieces
3.	Clamp	15 Pieces
4.	Curtain Cloth (Tissue)	52 Meters
5.	Lining Cloth	52 Meters
6.	Curtain Cloth	73 Meters
7.	Curtain Cloth	47 Meters
8.	Curtain Cloth	45 Meters
9.	Stitching with Eyelet Tape	90 Pieces
10.	Fittings	15 Pieces
Note: All the bidders are requested to visit the site, understand the requirement and then submit the bid accordingly.		
Contact Person - Mr. Bishwajit Modak, Mob. - 6299540962		

- The offer may be furnished extending the maximum benefit to this institute in terms of maximum discount (in %) against the RFQ with current details and required declaration(s) as per enclosed Terms & Conditions within the stipulated time.
- Director, CSIR-CIMFR reserves the right to accept/ reject any offer for awarding contract without assigning any reason thereof. No communication in this regard will be entertained until solicited for.
- The quotation should reach our office on or before 10.02.2026, 05:00 PM in hard copy only. Quotation received after the due date will not be accepted and entertained.**
Our Office Address: Stores & Purchase Officer, CSIR-Central Institute of Mining & Fuel Research, Purchase Division, Barwa Road, Dhanbad - 826001.
- The quotation/ bid/ offer not submitted as per the Tender Notice shall be summarily rejected.

Sd/-
Stores & Purchase Officer
CSIR-CIMFR, Dhanbad



सीएसआईआर-केन्द्रीय खनन एवं ईंधन अनुसंधान संस्थ

(CSIR-Central Institute of Mining and Fuel Research)
बरवा रोड/ Barwa Road, धनबाद/ Dhanbad - 826015 (झारखंड/ Jharkhand), भारत/ India



Terms and Conditions

1. **Rates:** Rates as given in your Financial Bid shall be valid for the period 180 days from the date of opening of Quotation. Prices must be GST compliant.
2. **Delivery & Delivery Schedule:** To be delivered at Stores of CSIR-CIMFR, Barwa Road Campus, P.O: CMRI, Dhanbad-826001 on DOOR DELIVERY BASIS **Within 30 Days from the date of issue of Purchase Order between 10:00 AM to 04:00 PM on working days only**. Printed conditions of supply of the firm, if any, will not be binding on us. Vendors are requested not to supply any ordered items after the expiry of the delivery period until and unless extension is provided by CSIR-CIMFR.
3. **Payment Terms:** Payment for the items will be released within 30 days only after successful delivery, handing over of all the documents, manuals etc. and final acceptance as certified by the user. Part supplies should be avoided at any cost. If due to unavoidable reasons part supply is made, bill will only be processed for payment after completion of supply/installation/commissioning as the case may be. Bills for partial supply should not be raised. Bills can only be raised after completion of the entire supply as per purchase order. The duly signed, pre-receipted invoices should be submitted in Triplicate Our purchase order number must be quoted on your invoice. Overwriting/ Cuttings/ Alterations should be avoided on invoices.
1. **Taxes:** Payable at the rate indicated in the purchase order/applicable as per the existing notifications/orders of the Government as statutory obligations within the delivery schedule as mentioned in the purchase order. GST registration and PAN No. must be mentioned on your invoice. If items supplied after expiry of the delivery period have been accepted by CIMFR/indenter and tax rates have increased on such items then such increase will not be paid by us.
2. **Extension of time:** Delivery of the Goods and performance of the Services shall be made by the Supplier in accordance with the time schedule specified by the Purchaser. If at any time during performance of the Contract, the Supplier should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Purchaser in writing of the fact of the delay, it's likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Purchaser shall evaluate the situation and may, at its discretion, extend the Supplier's time for performance with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of the Contract. Except as provided under the Force Majeure clause, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to

liquidated damages Clause unless an extension of time is agreed upon pursuant to above clause without the application of penalty clause.

3. **Liquidated Damages:** Timely supply is the essence of the purchase order as our requirements are connected with time targeted research work. Non-compliance with the delivery schedule will leave the Director, CSIR-CIMFR at liberty not to accept the delivery either in part or in full or cancel the purchase order and, to claim/impose the liquidated damages a sum equivalent to 0.5% per week of the delivered price of the delayed Goods or unperformed Services or contract value in case the delivered price of the delayed goods or unperformed services cannot be ascertained from the contract, for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of 10%. Once the maximum is reached, the Purchaser may consider termination of the contract pursuant to termination for default.
4. **Denial Clause:** Since delay in delivery is a default by the seller, the buyer should protect himself against extra expenditure during the extended period by stipulating a denial clause (over and above levy of LD). In the denial clause, any increase in statutory duties and/or upward rise in prices or any adverse fluctuation in foreign exchange are to be borne by the seller during the extended delivery period, while the purchaser reserves his right to get any benefit of a downward revisions in statutory duties and foreign exchange rate.
5. **Documents:** A set of following documents should reach us along with the consignment.

(a) Invoice	(c) Test/ Inspection Certificate (for Equipments)-
(b) (Pre-receipted)/ Challans- 03 Copies	02 copies
(d) Packing List- 02 Copies	(e) Copy of Purchase Order- 01 copy

6. **Short Shipment:** If any short-shipment etc. is noticed, the same will have to be arranged immediately with all charges to this effect to be borne by the supplier/ dealer.
7. **Service Default:** Firms supplying on Annual Rate Contract basis must note their performance as regards to delivery period and quality of the items supplied by them will be a deciding factor for future Rate Contracts with CSIR-CIMFR. Partial/ Late supplies must be avoided.
8. **Force Majeure:**
 - 1) A Force Majeure (FM) means extraordinary events or circumstance beyond human control such as an event described as an act of God (like a natural calamity) or events such as a war, strike, riots, crimes (but not including negligence or wrong-doing, predictable/ seasonal rain and any other events specifically excluded in the clause). An FM clause in the contract frees both parties from contractual liability or obligation when prevented by such events from fulfilling their obligations under the contract. An FM clause does not excuse a party's non-performance entirely, but only suspends it for the duration of the FM. The firm has to give notice of FM as soon as it occurs and it cannot be claimed ex-post facto. There may be a FM situation affecting the purchase organization only. In such a situation, the purchase organization is to communicate with the supplier along similar lines as above for further necessary action. If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of FM for a period

exceeding 90 (Ninety) days, either party may at its option terminate the contract without any financial repercussion on either side.

2) Notwithstanding the punitive provisions contained in the contract for delay or breach of contract, the supplier would not be liable for imposition of any such sanction so long as the delay and/ or failure of the supplier in fulfilling its obligations under the contract is the result of an event covered in the FM clause.

9. **Settlement of disputes:**

i) The Purchaser and the Supplier/ Service Provider shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

(ii) If, after twenty-one (21) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Purchaser or the Supplier/ Service Provider may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration.

Arbitration may be commenced prior to or after delivery of the Goods/ Service under the Contract.

(iii) The dispute settlement mechanism/arbitration proceedings shall be concluded as under:

(a) In case of Dispute or difference arising between the Purchaser and a domestic Supplier/ Service Provider relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Indian Arbitration & Conciliation Act, 1996 and Arbitration & Conciliation (Amendment) Act 2015, the rules there under and any statutory modifications or re-enactments thereof shall apply to the arbitration proceedings. The dispute shall be referred to the Delhi International Arbitration Centre (DIAC), Delhi High Court, New Delhi.

(b) In the case of a dispute between the purchaser and a Foreign Supplier/service provider, the dispute shall be settled by arbitration in accordance with provision of sub-clause (a) above. But if this is not acceptable to the supplier then the dispute shall be settled in accordance with provisions of UNCITRAL (United Nations Commission on International Trade Law) Arbitration Rules.

(iv) The venue of the arbitration shall be the place from where the purchase order or contract is issued.

(v) Notwithstanding any reference to arbitration herein,

(a) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and

(b) the Purchaser shall pay the Supplier any monies due to the Supplier.

10. **Governing Laws & Jurisdiction:**

Jurisdiction: This contract between the supplier and buyer shall be governed by the Laws of India and this contract shall be taken up by the parties for settlement and orders only in Dhanbad, India to competent jurisdiction.

11. **Arbitration:** Any Difference/dispute arising out of the agreement shall be referred to Delhi International Arbitration Centre (DIAC), Delhi High Court, New Delhi.
12. **Termination for Default:** The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Supplier, terminate the Contract in whole or part.
- (a) If the Supplier fails to deliver any or all of the Goods within the period(s) specified in the contract, or within any extension thereof granted by the Purchaser pursuant to on Extension of Time; or
 - (b) If the Supplier fails to perform any other obligation(s) under the Contract.
 - (c) If the Supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent or collusive or coercive practices etc.
- In the event the purchaser terminates the contract in whole or in part, he may take recourse to any one or more of the following actions:
- (a) The Performance Security is to be forfeited; if applicable.
 - (b) The purchaser may procure, upon such terms and in such manner as it deems appropriate, stores similar to those undelivered, and the supplier shall be liable for all available actions against it in terms of the contract.
 - (c) However, the supplier shall continue to perform the contract to the extent not terminated.